

**Friends of Castle Heights, Inc.**  
**Board Meeting Agenda**  
**February 1, 2021**

**Zoom Info:**

<https://zoom.us/j/5455282559?pwd=QmpuVFpDdzZTa0ZlUS9wNlBFWFdsUT09>

Meeting ID: 545 528 2559

Meeting PW: FRIENDS

**CALL TO ORDER:** Alex called to order at 7:07 p.m.

**Board Members Present:** Laila Ahmed, Doug Darnell, Stephen Esmond, Amber Hapuarachy, Yonit Harounian, Alison Haskovec, Rosylnn Hinton, Alyssia Hubbard, Kate Jensen, Avi Levy, Andrew Mollner, Alex Ornstein

**CHES Staff Present:** Linda Beck, Deborah Isreal, Amy Levitt-Polanco, Crystal Stanford-Skalak

**Others Present:** Kristi Litton, Caroline Reyes, Joey Solomon, Brooke Wetzal, Nina Weinman

**Approve Minutes** – Avi motion to approve Dec. minutes; Kate Jensen second; all approve

**Agenda**

**1. Principal's Report –**

- a. LAUSD proposing extra 10 days in school year 21-22 to help with the lapse/virtual learning – may have budget ramifications for FOCHES; Princ Beck has asked if LAUSD will cover the additional costs and waiting to hear.
- b. Covid numbers are too high to open schools right now. Princ Beck guess is that we won't return this year and return next year with a hybrid version – merely a guess. Currently LAUSD proposes only 25% on campus at a time.

**2. Co-President's Report – None**

**3. Treasurer's Report –**

- a. Motion: Stephen to move CD that closes at the end of this month into the Savings account until a new CD is found pending approval. Vote for approval: Alex first; Andrew second; unanimously approved

**4. Events**

- a. **Spring Auction** – Kristi sent out minutes for the first cmte meeting; everyone please check out the website/Donations page.
  - i. Disclaimer re: the online auction to be placed on each item – *Should the fulfillment be impossible, the donor agrees to donate directly to FOCHES or a fund-a-need initiative.*
  - ii. Brooke: Have we had an attorney check this out? Kristi: Having done this for a lawyers association, there was no issues
  - iii. Carolyn: Will they get an updated receipt for their taxes that shows they did fund a need for 100% of their donation, and did not receive any item of value? Stephen: Yes.
  - iv. Amber: perhaps add language that there's a memorial opportunity in exchange should fulfillment be impossible. Also, to leave off the disclaimer of the items that you have in-hand.
  - v. Kristi: will email updated donation solicitation docs to all. No new donations, thus far.

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- vi. Needs Board support in solicit. Amber to help with STAR donation – Deborah to connect Amber with – more than 1 camp/session to donate. Examples of donation items to include with solicitation in Thursday folder.
- vii. Raffle pending – Definitely doing Disney tickets - 16 tickets with random expiration dates to Disney - Stephen to double check dates; looking for a \$1500 donor for the raffle so that we can do the monetary donation.
- viii. Will be asking for Wine Donations and “Grade” items – solicitation to come.
- ix. Next meeting – Feb. 11
- b. **Other** – Kristi - Need an artist to do the mural to both design and paint. Send ideas to Kristi.

**5. Old Business**

- a. **Spirit Store Update** – N/a

**6. Fundraising**

- a. **Corporate Sponsorships**
- b. **Trivia Night** – Nina: hosting Trivia Party Book fundraisers – Feb. 27 and March 6. Adult Game and Kids trivia games; \$30/team price point 5-6pm Kids trivia; 8-10/10:30pm Adults trivia; 20 teams max ea. Recommended for 3<sup>rd</sup> grade and up. Prizes: gift cards and trophies. Kate will link Registration via Eventbrite.
  - i. Company is also donating Trivia Night for 10 friends to Auction
- c. **Other**

**7. Online**

- a. **Enrichment Survey** – Andrew is giving a quick survey to teachers at the meeting in regards to Enrichment via Survey Monkey
- b. **Website Update** – Kate no updates from the email sent out
- c. **Sunday Newsletter** – Still need someone to take over newsletter editorial; Kristi has 2 potential candidates

**8. Open Forum** – N/a

**Adjournment:** Meeting was adjourned at 8:13 p.m. (Kate motioned; Andrew seconded)

**9. Upcoming Meetings:**

- a. **March 1, 2021**
- b. **April 5, 2021**
- c. **May 3, 2021**
- d. **June 7, 2021**