

Friends of Castle Heights, Inc.
Board Meeting Agenda
January 11, 2021

Zoom Info:

<https://zoom.us/j/5455282559?pwd=QmpuVFpDdzZTa0ZlUS9wNlBFWFdsUT09>

Meeting ID: 545 528 2559

Meeting PW: FRIENDS

CALL TO ORDER: Alex called to order at 7:05 p.m.

Board Members Present: Laila Ahmed, Doug Darnell, Stephen Esmond, Amber Hapuarachy, Yonit Harounian, Alison Haskovec, Rosylnn Hinton, Alyssia Hubbard, Kate Jensen, Avi Levy, Andrew Mollner, Alex Ornstein

CHES Staff Present: Linda Beck, Deborah Isreal, Amy Levitt-Polanco, Crystal Stanford-Skalak

Others Present: Boo Grakal, Kristi Litton, Caroline Reyes, Joey Solomon, Brooke Wetzel, Jason Zedeck

Approve Minutes – Alyssia motion to approve Dec. minutes; Avi second; all approve

Agenda

1. **Principal's Report** – Teacher training today, 10 page teacher agreement includes extra 30 min of teacher office hours; professional dev. extended by 15 min.
 - a. Additional money from filming \$7,266.00
 - b. An additional ~\$6K expected
 - c. STAR rent isn't coming in; revenue may supplement this fully
 - d. Rent revenue goes into an account with little limitations
 - e. Donation money earmarked for staff tech, training and incentives
2. **Co-President's Report** – Kristi Litton, Princ Beck and Caroline Reyes thanks for the cookbook! Principal Beck adding to the whole school announcements next Tuesday.
3. **Treasurer's Report** – Stephen Esmond:
 - a. FOCES employing 6 people now. He is not an HR specialist, but does his best to track what's needed; employees trained on Sexual Harassment Prevention last month.
 - b. \$165K Dudley Drive - \$140K collected and it includes banner sponsorship at \$4K. Spent \$87K thus far. Ok with where we're at.
 - c. **Vote Issue** – Balance in bank account; some \$ kept in some CDs that are expiring soon. To change bank account CD, needs vote. Do you approve to switch an \$80K CD with a higher % rate (this and any others)? Jill – can look into a bank that may offer a better rate. Yonit Harounian – do we have liquid \$; Stephen, yes, in 7 other accounts; none have fees associated with them. Andrew Mollner suggests waiting until a CD is located to do the vote.
 - d. \$12K matching donations this year is pretty equal to last year.
4. **Events**
 - a. **Spring Auction-** Kristi Litton, Avi Levy hosting meeting this Thurs. @ 7pm; the only way to be successful is with participation; please reach out to other parents and encourage them to join committee.

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- i. Princ Beck - Consider inviting fellow parents; sometimes an ask is all it takes.
- ii. Title - "Silver Linings Spring Auction 2021"
- iii. Know anyone to donate to the auction? Let the committee leads know.
 - 1. Avi has last year's donations to contribute to this year; not a ton.

b. **Other** – N/A

5. Old Business

- a. **Spirit Store Update** – No updates on store; Brooke Wetzel - spirit wear can be made into an auction item; To gain access to this inventory, work with Princ Beck directly. Laila Ahmed able to help with inventory.

6. Fundraising

- a. **Corporate Sponsorships** – need a lead – any new members able to direct efforts? – All banners will come up for renewal at the end of this year. Amber Hapuarachy to help Alex.
- b. **Other** – Trivia fundraiser – Nina Weinman to host like a Party Book. Submit a request on the website as a formality; submit a couple of dates. Email Deborah Isreal with questions.

7. Online

- a. **Website Update** – Kate Jensen – Doug Darnell, Erin Sorensen and Kate Jenson met to discuss moving to another platform; need to streamline, consolidate to use current website vs. switching to School Loop or another platform at this time. Moving everything to a new template that is more easily edited.
 - i. FOCHES and PTA can't be hosted on the same website.
 - ii. Do a web design solicitation in the newsletter to see if there's anyone who would offer their services for web design or for the Sunday Newsletter.
- b. **Sunday Newsletter** – Kristi Litton needs a replacement; retiring out after this year; it's managed through Constant Contact and user friendly.

- 8. **Open Forum** – Andrew Mollner - Enrichment poll – work with Princ Beck to survey teachers. We've not surveyed parents/kids, but will explore.

Adjournment: Meeting was adjourned at 8:19 p.m. (Alex motioned; Avi seconded)

9. Upcoming Meetings:

- a. **February 1, 2021**
- b. **March 1, 2021**
- c. **April 5, 2021**
- d. **May 3, 2021**
- e. **June 7, 2021**